



International Association of  
Administrative Professionals®

Winter Park Chapter

# Winter Park Chapter Meeting Announcement

TUESDAY, AUGUST 10, 2010

**IAAP Winter Park Chapter is Proud to Present:**

**SHERRI A. MORGAN**, an executive résumé writer and behavioral interview coach, whose work has been featured in “Expert Résumés for Manufacturing Careers” and “Best Résumé and CVs for International Jobs.” Her presentation is called “**Resume Writing Tips and Tricks!**” Sherri is a Past President of the National Résumé Writers Association and a former member of the Career Masters Institute. Her documents clearly display a client’s ability to increase productivity, improve performance, enhance organizational effectiveness, and save operational monies. Come learn what she says recruiters are looking for and what will help your résumé stand out from others.

Are you an administrative professional interested in exploring leadership opportunities, improving your skills, or **networking with others in the administrative field**? Check out the Winter Park Chapter of the International Association of Administrative Professionals (IAAP) to see what we have to offer! Our monthly meetings always feature a program and business meeting focused on IAAP’s mission to enhance the success of career-minded administrative professionals by providing opportunities for growth through education, community building and leadership development. The meeting is free and begins at 6:00 p.m. Charge for optional dinner is \$16.

*RECERTIFICATION POINTS AWARDED FOR CPS/CAP HOLDERS: 1 POINT*

**VENUE:** Magnuson Grand Hotel  
230 West Highway 436, Altamonte Springs FL 32714

**AGENDA:** 5:30 pm Networking / 6:00 pm dinner  
6:30 pm Guest Speaker and Business Meeting

**COST:** \$16.00 for Dinner \*\*\* *having dinner with us is optional* \*\*\*

**Please RSVP:** With your name, and name of guest(s) if applicable, by  
NOON, Friday, August 6, 2010, to Cheryl Hollister,  
CPS/CAP, at [cherylh@nodarse.com](mailto:cherylh@nodarse.com).

**PLEASE NOTE:** Special dietary requests must be submitted with RSVP.

**CANCELLATIONS:** Notice of cancellation must be received by no later  
than noon, Friday, August 6, 2010. No-shows will be  
billed.

PAY ONLINE AT [www.iaap-winterpark.org](http://www.iaap-winterpark.org)  
or by cash or check at the registration table.

